



**PALMA VISTA HOMEOWNERS ASSOCIATION**

1353 AVE. LUIS VIGOREAUX PMB-341 GUAYNABO, PR 00966

Minute Meeting Board of Directors

March 18<sup>th</sup>, 2021

Present:

- Dr. José Muñoz, President
- Mr. Kevin Sherratt, Treasurer
- Dr. Cristina Ramos, Secretary
- Invitees
- Lillian Domínguez, TPM- PV administrator

The meeting was started at 5:00 PM

Issues discussed and determinations of the Board of Directors:

I. Administrative and maintenance report:

- a. Short term rental: According to the new law regarding horizontal properties, short term rental must inform and register guests. Rental properties must also be register with the Dept of tourism and present documentation to the administration. If they do not comply the Administration has the responsibility to report to the corresponding authorities. To comply with this new law an email will be sent to the unit owners with a deadline of May 1<sup>st</sup>.
- b. Violations of the bylaws or the executive order for protocol to prevent COVID-19 should be reported in a timely manner to the administration pr the BOD so that these can be resolved administratively. If this is not possible or the resident does not comply the unit owner should contact the local police department and report the resident or guests.

II. Assembly:

- a. The proposal for the levy has been prepared. It may be divided in 3 payments. There are 38,646 for the reserve fund. The paint fund will remain with a balance of 8,500.

III. New issues:

- a. Consider key fob for access control to the pool

The meeting ended at 6:00 p.m.

Minute Meeting Board of Directors

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Minutes taken by:

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José Muñoz  
President-Board of Directors

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Cristina Ramos  
Secretary-Board of Directors



Council of Titulares Palma Vista

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